

# ARIZONA

Website: [www.azsos.gov](http://www.azsos.gov)

Link to state election website is also available through FVAP website at [www.fvap.gov](http://www.fvap.gov)

## Absentee Voting Guide

### FOR UNIFORMED SERVICES AND U.S. CITIZENS OVERSEAS

- I. Application Instructions for FPCA
- II. Uniformed Services
  - A. Who Can Do It
  - B. Registering and Requesting an Absentee Ballot
  - C. Casting Your Vote
  - D. Notary/Witness Requirements
  - E. Electronic Transmission of FPCAs and Ballots
  - F. Special Write-In Early Ballot
  - G. Federal Write-In Absentee Ballot (FWAB)
- III. Civilians Outside U.S.
  - A. Who Can Do It
  - B. Registering and Requesting an Absentee Ballot
- C. Casting Your Vote
- D. Notary/Witness Requirements
- E. Electronic Transmission of FPCAs and Ballots
- F. Special Write-In Early Ballot
- G. Federal Write-In Absentee Ballot (FWAB)
- IV. Uniformed Services & Civilians Outside U.S.
  - A. Bars to Registration and Voting
  - B. Action on Registration Requests
  - C. Action If Registration Is Denied
  - D. Late Registration
  - E. Voting By Citizens Who Have Never Lived in the U.S
  - F. Where To Send It
  - G. State Special Write-In Labels

# ARIZONA

The Federal Post Card Application (FPCA) is the primary form for requesting registration and/or an absentee ballot from your local election official. **Read all instructions printed below and on the FPCA before completing and signing your application.**

## FEDERAL POST CARD APPLICATION

### REGISTRATION AND ABSENTEE BALLOT REQUEST - FEDERAL POST CARD APPLICATION (FPCA)

**1. I REQUEST ABSENTEE BALLOTS FOR ALL ELECTIONS IN WHICH I AM ELIGIBLE TO VOTE AND I AM (mark only one):**

- (a) A MEMBER OF THE UNIFORMED SERVICES OR MERCHANT MARINE ON ACTIVE DUTY, OR AN ELIGIBLE SPOUSE OR DEPENDENT
- (b) A U.S. CITIZEN RESIDING OUTSIDE THE U.S. TEMPORARILY
- (c) A U.S. CITIZEN RESIDING OUTSIDE THE U.S. INDEFINITELY

**2. MY INFORMATION (Required)**

a. TYPED OR PRINTED NAME (Last, First, Middle)				SUFFIX (Jr., Sr., III, etc.)		b. PREVIOUS NAME (if applicable)	
c. SEX <input type="checkbox"/> M <input type="checkbox"/> F		d. RACE	e. DATE OF BIRTH M M D D Y Y Y Y		f. SOCIAL SECURITY NUMBER		
h. TELEPHONE NUMBER (No DSN number; include all international prefixes)				i. FAX NUMBER (No DSN number; include all international prefixes)			
j. EMAIL ADDRESS							

**3. MY VOTING RESIDENCE ADDRESS (For military, use legal residence. For overseas citizens, use last legal residence in U.S.) (Required)**

a. NUMBER AND STREET (Cannot be a P.O. Box)				
b. CITY, TOWN OR VILLAGE		c. COUNTY	d. STATE	e. ZIP CODE

**4. WHERE TO SEND MY VOTING MATERIALS**

a. MY CURRENT ADDRESS (Where I live now) (Required)		b. MY FORWARDING ADDRESS (Complete 4.b. only if you do not want your ballot mailed to the address in Block 4.a.)	
---	--	--	--

c. I PREFER TO RECEIVE MY ABSENTEE BALLOT, AS PERMITTED BY MY STATE, BY:  MAIL  FAX  EMAIL

**5. MY POLITICAL PARTY PREFERENCE (Optional, but may be required by states to register to vote in primary elections):**

6. ADDITIONAL INFORMATION (Designate the period for which you want to receive ballots — see instructions for Block 6 paragraph (3). Consult the Voting Assistance Guide for other specific state instructions.)

---



---



---

**7. AFFIRMATION (required)**

I swear or affirm, under penalty of perjury, that:

- I am a member of the Uniformed Services or merchant marine on active duty or an eligible spouse or dependent of such a member, or a U.S. citizen temporarily residing outside the U.S., or other U.S. citizen residing outside the U.S., and
- I am a U.S. citizen, at least 18 years of age (or will be by the day of the election), eligible to vote in the requested jurisdiction, and
- I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been reinstated, and
- I am not registering, requesting a ballot, or voting in any other jurisdiction in the U.S., and
- My signature and date below indicate when I completed this document, and
- The information on this form is true and complete to the best of my knowledge.

I understand that a material misstatement of fact in completion of this document may constitute grounds for conviction of perjury.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(Witness/Notary and address (if required))

SAMPLE FORM

Circled letters on the form above correspond to the instructions on the following page. **You must complete all shaded areas.**

## I. APPLICATION INSTRUCTIONS FOR FPCA

**A** Your Arizona Driver's License or Non-operating Identification License or the last four digits of your Social Security number is required for voter registration. If you do not possess either of these identifications, the State shall assign a unique number that will serve to identify you for voter registration purposes. **See new citizenship requirement in F below.**

**B** Provide the complete street address of your Arizona voting residence. A post office box is not sufficient. If your address includes a rural route, describe its location in Block 6. For example: "2 miles past Highway \_\_\_\_\_, across the street from the \_\_\_\_\_ gas station." This address must be different from the one provided in Block 4 and must be within the county where you claim legal voting residence.

**C** Print the complete address where you want your ballot sent — usually your current mailing address. Your current mailing address must be different from the address you provided in Block 3.

**D** See Section II.E or III.E.

**E** If you do not list a party affiliation in Block 5 or if you register as independent or with a party that does not have primary election ballot status you may designate the ballot of a party that does have representation on the ballot and vote that ballot (Example: Democrat, Republican). Please designate the party ballot you wish to request for the primary in Block 6 (Additional Information)

If you are currently registered and want to change your political party affiliation or you have previously declined to indicate a political party, you must submit a completed FPCA to the local election official not later than 29 days before election day.

**F** A completed voter registration form must also contain proof of citizenship or the Federal Post Card Application will be rejected. If you have an Arizona driver license or non-operating identification license issued after October 1, 1996, the license number in Item 2.g will serve as your proof of citizenship. If not, you must enclose proof of citizenship with the FPCA. Following is a list of acceptable documents to establish your citizenship:

- A legible photocopy of a birth certificate that verifies citizenship and supporting legal documentation (i.e. marriage certificate) if the name on the birth certificate is not the same as your current legal name
- A legible photocopy of pertinent pages of a U.S. passport identifying the applicant.

- Presentation to the County Recorder of the U.S. naturalization documents or enter the number of the certificate of naturalization in Block 6.
- The applicant's Bureau of Indian Affairs Card Number, Tribal Treaty Card Number, or Tribal Enrollment Number, enter in Block 6.
- A legible photocopy of a driver license or nonoperating license from another state within the U.S. if the license indicates that the applicant has provided satisfactory proof of citizenship
- A legible photocopy of a Tribal Certificate of Indian Blood or Tribal or Bureau of Indian Affairs Affidavit of birth.

If you need to include a photocopy of proof of citizenship, please fold the proof along with the FPCA, place both items in an envelope, and mail them to your County Recorder, or you may also fax those documents to your County Recorder. **Send legible photocopies and not the originals. Photocopies will not be returned to you.** If you are registered in Arizona and use this FPCA because you move within a county, change your name, or change your political party affiliation, you do not need to provide photocopies of proof of citizenship. If you move to a different Arizona county, you will need to provide proof of citizenship.

**G** You must sign and date the FPCA. When signing, you are swearing or affirming that the information is true and correct.

## II. UNIFORMED SERVICES

### A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Arizona and members of the Uniformed Services and their family members. Uniformed Services are defined as the U.S. Armed Forces, merchant marine, commissioned corps of the Public Health Service and the National Oceanic and Atmospheric Administration.

### B. Registering and Requesting an Absentee Ballot

You should send an FPCA to your local election official early every year and whenever you change your mailing address (see Chapter 2).

**If you are a registered citizen**, the County Recorder must receive your FPCA request by 7 p.m. on election day.

**If you are an unregistered citizen residing temporarily outside the state**, the County Recorder must receive your FPCA request for both registration and a regular early ballot by 7 p.m. on election day.

If you are an unregistered citizen residing within the state, the County Recorder must receive your FPCA request for registration not later than 29 days before the election.

### C. Casting Your Vote

**Ballot Return Deadline:** Return your voted ballot so that it arrives at the County Recorder's office or Arizona Secretary of State's office by 7 p.m. on election day.

Local election officials mail regular early ballots approximately 15 days before the Presidential Preference Election. Regular early ballots are mailed approximately 33 days before all other elections.

If you have not received your state ballot in a timely manner, use the **Federal Write-In Absentee Ballot**. See Item G and Chapter 2, page 21.

### D. Notary/Witness Requirements

No registration or voting materials are notarized or witnessed.

### E. Electronic Transmission of FPCAs and Ballots

- Arizona allows you to send the FPCA application for registration and absentee ballot requests by fax. After faxing, submit the FPCA by mail.
- Arizona allows you to receive the blank ballot by fax.
- Arizona allows you to return the voted ballot by fax.

Please refer to Appendix B for specific instructions when transmitting election materials electronically. Use the following numbers:

DSN 223-5527  
(703) 693-5527

1-800-368-8683

(from U.S., Canada, Guam, Puerto Rico, Virgin Islands only)

International toll-free fax numbers

(See inside back cover)

### F. Special Write-In Early Ballot

Arizona provides a state special write-in early ballot available 36 days before the Presidential Preference Election, 60 days before all other primary elections and 50 days before the general election if you are a member of the Armed Forces, merchant marine, or a spouse or dependent of these and cannot vote an early ballot during the normal voting period.

You may use an FPCA to request this state special write-in ballot. In Block 6 of the FPCA, place one of the state special write-in labels from Section IV.F. If no labels are available, in Block 6 write: "Due to military or other contingencies that preclude normal mail delivery, I cannot

vote an early ballot during the normal early voting period. I request a special write-in early ballot." Alternatively, you may request an early ballot on-line at [www.azsos.gov](http://www.azsos.gov).

You may vote the ballot by writing in the names of specific candidates.

### G. Federal Write-In Absentee Ballot (FWAB)

Arizona allows the Federal Write-In Absentee Ballot (FWAB) to be used in a primary, general or special election where Federal offices will be elected. In order to be eligible to use the FWAB the County Recorder must receive the voter's request for a regular early ballot before 7 p.m. election day and the voter must not have received that ballot.

A FWAB will not be counted if the application for the regular early ballot is received after 7 p.m. election day or if the voter's regular early ballot is received by the County Recorder by 7 p.m. on election day.

The FWAB can be used as a voter registration form in Arizona if:

- The voter is eligible to register and vote in the state
- The voter provides proof of citizenship as described in Arizona's Application Instructions for the FPCA (See Section I.F, Application Instructions.)
- The County Recorder receives the FWAB by 7 p.m. on election day.

Instructions continue in Section IV: Uniformed Services & Civilians Outside U.S.

## III. CIVILIANS OUTSIDE U.S.

### A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Arizona and overseas citizens. The term "overseas citizen(s)" means a U.S. citizen who resides outside the U.S., and who was qualified to register, except for age, in Arizona immediately prior to his/her departure from Arizona.

- Arizona residents temporarily residing outside the U.S.
- overseas citizens

### B. Registering and Requesting an Absentee Ballot

You should send an FPCA to your local election official early every year and whenever you change your mailing address (see Chapter 2).

If you are a registered Arizona resident temporarily residing outside the U.S., the County Recorder must receive your FPCA request by 7 p.m. on election day.

If you are an unregistered Arizona resident temporarily residing outside the U.S., the County Recorder must receive your FPCA request for both registration and a regular early ballot by 7 p.m. on election day.

If you are an overseas citizen who is currently registered to vote in Arizona, the County Recorder must receive your FPCA early ballot request by 7 p.m. on election day.

### C. Casting Your Vote

**Ballot Return Deadline:** Return your voted ballot so that it arrives at the County Recorder's office or Arizona Secretary of State's office by **7 p.m. on election day**.

Local election officials mail ballots approximately 15 days before the Presidential Preference Election. Ballots are mailed approximately 33 days before all other elections.

If you have not received your state ballot in a timely manner, use the **Federal Write-In Absentee Ballot**. See Item G and Chapter 2, page 21.

### D. Notary/Witness Requirements

No registration or voting materials are notarized or witnessed.

### E. Electronic Transmission of FPCAs and Ballots

- Arizona allows you to send the FPCA application for registration and early ballot requests by fax. After faxing, submit the FPCA by mail.
- Arizona allows you to receive the blank ballot by fax.
- Arizona allows you to return the voted ballot by fax.

Please refer to Appendix B for specific instructions when transmitting election materials electronically. Use the following numbers:

DSN 223-5527  
(703) 693-5527

1-800-368-8683

(from U.S., Canada, Guam, Puerto Rico, Virgin Islands only)

International toll-free fax numbers  
(See inside back cover)

### F. Special Write-In Early Ballot

Arizona provides you with a state special write-in early ballot available 36 days before the Presidential Preference Election, 60 days before all other primary elections and 50 days before the general election if you are overseas and cannot vote an early ballot during the normal voting period.

You may use an FPCA to request this state special write-in ballot. In Block 6 of the FPCA, place one of the state special write-in labels from Section IV.F. If no labels are available, in Block 6 write: "Due to military or other contingencies that preclude normal mail delivery, I cannot vote an early ballot during the normal early voting period. I request a special write-in early ballot." Alternatively, you may request an early ballot on-line at [www.azsos.gov](http://www.azsos.gov).

You may vote the ballot by writing in the names of specific candidates.

### G. Federal Write-In Absentee Ballot (FWAB)

Arizona allows the Federal Write-In Absentee Ballot (FWAB) to be used in a primary, general or special election where Federal offices will be elected. In order to be eligible to use the FWAB the County Recorder must receive the voter's request for a regular early ballot before 7 p.m. election day and the voter must not have received that ballot.

A FWAB will not be counted if the application for the regular early ballot is received after 7 p.m. on election day or if the voter's regular early ballot is received by the County Recorder by 7 p.m. on election day.

The FWAB can be used as a voter registration form in Arizona if:

- The voter is eligible to register and vote in the state
- The voter provides proof of citizenship as described in Arizona's Application Instructions for the FPCA (See Section I. **F**, Application Instructions.)
- The County Recorder receives the FWAB by 7 p.m. on election day.

Instructions continue in Section IV: Uniformed Services & Civilians Outside U.S.

## IV. UNIFORMED SERVICES & CIVILIANS OUTSIDE U.S.

### A. Bars to Registration and Voting

Persons convicted of treason or a felony (unless civil rights restored), and persons adjudicated as incapacitated as defined in A.R.S. 14-5101, may not register or vote.

### B. Action on Registration Requests

Notice of registration is sent. The County Recorder must notify the applicant within 10 business days of receipt if his or her application cannot be read or is missing required information.

**C. Action If Registration Is Denied**

No formal appeal process exists. If denied registration, consult a legal assistance officer or civilian counsel. Upon denial of your voter registration application or absentee ballot request, Arizona shall provide you with the reason(s) for the rejection.

**D. Late Registration**

Arizona permits an overseas voter discharged from military service or overseas employment within ninety (90) days of an election to register to vote up until 5:00 p.m. on the Friday before an election

**E. Voting By Citizens Who Have Never Lived in the U.S.**

A U.S. citizen who has never resided in the U.S. and whose parent is qualified to vote in Arizona is eligible to register to vote and may vote in Arizona.

**F. Where To Send It**

For further information and website links to your County Recorder, please visit [www.azsos.gov](http://www.azsos.gov).

Mail the FPCA to the **County Recorder**, county of voting residence, as listed below:

County	County Seat	Zip Code
Apache	County Recorder PO Box 425 Saint Johns, AZ	85936-0425
Cochise	County Recorder 1415 Melody Lane, Building B Bisbee, AZ	85603-0184
Coconino	County Recorder 110 East Cherry Avenue Flagstaff, AZ	86001-4696

County	County Seat	Zip Code
Gila	County Recorder 1400 East Ash Street Globe, AZ	85501-1496
Graham	County Recorder 921 Thatcher Boulevard Safford, AZ	85546-2858
Greenlee	County Recorder PO Box 1625 Clifton, AZ	85533-1625
La Paz	County Recorder 1112 Joshua Avenue, Suite 201 Parker, AZ	85344-5755
Maricopa	County Recorder 111 South 3rd Avenue, #103 Phoenix, AZ	85003-2225
Mohave	County Recorder PO Box 70 Kingman, AZ	86402-0070
Navajo	County Recorder PO Box 668 Holbrook, AZ	86025-0668
Pima	County Recorder PO Box 3145 Tucson, AZ	85702-3145
Pinal	County Recorder PO Box 848 Florence, AZ	85232-0848
Santa Cruz	County Recorder 2150 North Congress Drive Nogales, AZ	85621-1090
Yavapai	County Recorder 1015 Fair Street, Room 228 Prescott, AZ	86305-1852
Yuma	County Recorder 410 South Maiden Lane Yuma, AZ	85364-2311

*Don't Delay! Go Today And Vote Your Way*

by Ellissie J. Tucker



